**The “NEW” Pink Studio Guidelines**

* **The Pink Studio** 11041 S. Memorial, Directly across from Braums;
* Hours of Operation on Saturday’s: 10am, 1pm, 4pm, 6:30pm
* Hours of operation on Sunday’s: 12pm, 2pm, 4pm
* Hours of operation during the week: You may book at anytime except evening appts. Must be 6:30-8:30 at the directors meetings.
* **Meeting Nights & Directors** (6:30-8:30pm):
	+ **Monday** Directors: Dianne, Theresa, Brittany **Tuesday** Directors: Lynn & Diane, **Thursday** Directors: Karen, Rachel, Laura
* **Scheduling Appointments at Studio**
	+ **Using Cozi** - Login Info: dbaxtermk@gmail.com, password: pinkstudio Select your Directors name, then add your name and your guest count (Ex: Susy Jones plus 5 guests; not “1 party”) If you’re unsure of guest count, write the closest estimate (3-5 Guests), etc. and update as soon as you know!!! Please take yourself off or adjust count if things change.
	+ **Use of Rooms**: When you’re the only person using the studio, you need to use the small room or Red Room; this way we can minimize utility expenses by not having to turn on the AC/heat, lights, etc. in the Great Room. Remember to lock up, close blinds, and turn off lights, empty trash and set air on 80 during Hot months!!
	+ **Studio Fees**: Costs remain at $5 per use. Meeting dues will be paid upon entrance; when using the studio individually or on weekends, drop your $5 in the Black Box by the door! Honor system!!
* **Director Suite**: no consultants allowed ☺
* **Water**: Please faithfully pay $.50 for water
* **Goodie Bags & Door Prizes**; Bring your own goodie bags for each guest you have attending, complete with your own cotton balls, q-tips for matching foundation, 2 washcloths per guest, and your own color cards or demos. Door Prizes – bring 1 prize (hand cream, eyeshadow, etc.), wrapped cute, per 3 guests. If you have one OR two, still bring 1 prize.