

This weeks goals: _____ # of faces: _____ \$ Amount in Sales: _____ # of Interviews: _____

Daily Action Plan
(Fill out each night & place in your date book on clipboard)

6 Most Important Things To Do List –MK

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

6 Most Important Things To Do List—Other

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Date _____

Today's Schedule

- 6am _____
- 7am _____
- 8am _____
- 9am _____
- 10am _____
- 11am _____
- 12 noon _____
- 1pm _____
- 2pm _____
- 3pm _____
- 4pm _____
- 5pm _____
- 6pm _____
- 7pm _____
- 8pm _____
- 9pm _____
- 10pm _____

Customers to Coach	
Name 1-	# _____
Name 2-	# _____
Name 3-	# _____
Name 4-	# _____
Name 5-	# _____

Customers to Contact	
Name 1-	# _____
Name 2-	# _____
Name 3-	# _____
Name 4-	# _____
Name 5-	# _____

Perspective Recruits	
Name 1-	# _____
Name 2-	# _____
Name 3-	# _____
Name 4-	# _____
Name 5-	# _____

Invite guests to meeting/conference call	
Name 1-	# _____
Name 2-	# _____
Name 3-	# _____
Name 4-	# _____
Name 5-	# _____

Customers to Contact	
Name 1-	# _____
Name 2-	# _____
Name 3-	# _____
Name 4-	# _____
Name 5-	# _____

Income Producing Activities	
1. Skin Care Class /Beauty shows(3 attending /\$100+ in sales)	_____
2. 2 facials (1 or 2 attending /\$100 in sales)	_____
3. \$100 in Outside Sales (on the go, website, reorders)	_____
4. 2 classes coached	_____
5. 2 Basics Sold	_____
6. 2 New classes booked	_____
7. 5 new contacts (must have 5 names and phone #'s to count)	_____
8. Interview or 3 way w/Director	_____
9. Guest/Model to MK event	_____
10. Recruiting/team building CD out and followed up	_____
11. 1 new team member	_____
12. 1 Travel Roll Up Bag Sold	_____
13. 1 Business debut held for a team member	_____

<u>Part-Time Consultant</u> 5 per wk or 1 per day (5 hrs/wk)
<u>Full-Time Consultant</u> 10 per wk or 2 per day (10 hrs/wk)
<u>FREE Car Consultant</u> 12 per wk or 2-3 per day (10-12 hrs/wk)
<u>Director</u> 15 per wk or 3-5 per day (15-25 hrs/wk)

- | | | | |
|----------------|------------------------------|-------------------------------|-----------------------|
| Errands to run | Notes/pkt to client/Bookings | Notes to Team or return calls | Money Due/Prizes Owed |
| 1. _____ | 1. _____ | 1. _____ | 1. _____ |
| 2. _____ | 2. _____ | 2. _____ | 2. _____ |
| 3. _____ | 3. _____ | 3. _____ | 3. _____ |
| 4. _____ | 4. _____ | 4. _____ | 4. _____ |
| 5. _____ | 5. _____ | 5. _____ | 5. _____ |

Notes/Planning/ To Do's _____

Write personal and other Team Members to Contact on the back

Daily Action Plan: Create my weekly plan sheet every Saturday and submit Weekly Accomplishment Sheet for that week
Have I taken my Mental Bath today? B– Bookings A– Affirmations T– Listen to Tape/CD's H– Hotline-have I talked to my director on voicecom? **Optional:** E– Exercise D– Devotion